



## Our Savior's Lutheran Church

809 S. Commercial Street,

Neenah, WI 54956

(920) 725-3956

ashepeck@our-saviors.org

Missions

GO AND DO LIKEWISE LUKE 10:37

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### Code of Conduct

Name of Volunteer (print): \_\_\_\_\_

It is the policy of Our Savior's Lutheran Church that participants on mission trips are representing Our Savior's Lutheran Church, the ECSW, the Evangelical Lutheran Church of America and all Christian Americans. Every volunteer on this trip and any person with whom contact is made will be treated with courtesy and respect. Consistent with this policy, words or conduct are prohibited that might create a hostile or intimidating atmosphere or work environment offensive to others.

#### Examples of the type of actions we prohibit are:

- Verbal abuse, insults, and demeaning remarks, including racial, ethnic, religious or sexual slurs or jokes;
- Any uninvited physical contact or contact with someone else that is inappropriate.
- The display of offensive objects or pictures;
- Repeated, unwelcome flirtation or other sexually-oriented discussion;
- No person, including crew leaders, will set the work pace for anyone else. Each participant will set their own work pace, comfortable to their ability and endurance.
- Repeated, persistent profanity or vulgarity is not acceptable. This does not include the occasional sharp language that may occur in certain circumstances, but we ask for your restraint.
- Not adhering to safety procedures or safety rules set forth by the trip leaders. (e.g. not wearing required safety equipment, leaving the worksite alone or without notifying anyone, leaving the housing facility at night, etc)

#### Examples of the type of action that will be expected of you:

- Everyone will be respectful of others on the trip.
- Respect all safety rules.
- Respect the suggestions and or cautions of our hosts.
- No one will go off by him or herself at anytime but will have a partner with them.
- Notify someone the trip leader of crew leader where you are going and when you expect to return.

The designated leaders reserve the right to dismiss anyone from the worksite who engages in activities prohibited by this policy. If the prohibited conduct continues during the trip, appropriate action will be taken and could include dismissal from the group for the remainder of the trip at the offenders expense.

Anyone who has been affected by a violation of this policy is encouraged to respond appropriately. First ask the person involved to stop if you feel comfortable doing so. Often, people simply don't realize that they are offending someone else and will stop if they are told. If unable to resolve the offense by talking to the person directly, seek the assistance of one of the trip leaders. It is their responsibility to evaluate the situation and take appropriate action.

Volunteer's Signature: \_\_\_\_\_ Date \_\_\_\_\_

(Each volunteer is required to sign and return this form before the trip begins)